

### VOLUNTEER INFORMATION FORM

**PART I** - All information in this section is required to authorize a background check. Print only.

Name (last, first, middle, maiden) \_\_\_\_\_

If you have ever used another name, please indicate the name and time periods used:

\_\_\_\_\_

Current Address -

\_\_\_\_\_  
Number Street Apartment No.

\_\_\_\_\_  
City State Zip County

How long at this address? \_\_\_\_\_ Please list fully all other addresses you have had for at least the past 5 years. Continue on another page, if necessary.

Previous Addresses -

\_\_\_\_\_  
Number Street Apartment No.

\_\_\_\_\_  
City State Zip County

\_\_\_\_\_  
Number Street Apartment No.

\_\_\_\_\_  
City State Zip County

\_\_\_\_\_  
Number Street Apartment No.

\_\_\_\_\_  
City State Zip County

Additional Information -

Sex  M  F Marital Status:  Single  Married  Divorced  Separated  Widowed

Birth date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Place of birth \_\_\_\_\_ Ethnicity \_\_\_\_\_

Social Security Number \_\_\_\_\_ TX Driver's License Number \_\_\_\_\_

Place of Employment \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

**SIGNATURE REQUIRED IN PART II**

**PART II - AUTHORIZATION AND RELEASE**

I hereby give my permission for First Presbyterian Church of Richardson to obtain information relating to my criminal history record through ChoicePoint, Criminal411 and governmental agencies. The criminal history record, as received from the reporting agencies, may include arrest and conviction data as well as plea bargains and deferred adjudications and delinquent conduct as committed as a juvenile. I understand that this information will be used, in part, to determine my eligibility for an employment/volunteer position with the church. I also understand that as long as I remain an employee or volunteer here, the criminal history records check may be repeated at any time. I understand that I will have an opportunity to review the criminal history as received by First Presbyterian Church of Richardson and a procedure is available for clarification, if I dispute the record as received. I also understand that the criminal history could contain information presumed to be expunged.

I, the undersigned, do, for myself, my heirs, executors and administrators, hereby remise, release and forever discharge and agree to indemnify the ChoicePoint, Criminal411 and First Presbyterian Church of Richardson and each of their officers, directors, employees and agents and hold them harmless from and against any and all causes of actions, suits, liabilities, costs, debts and sums of money, claims and demands whatsoever (including claims for negligence, gross negligence, and/or strict liability of the ChoicePoint and Criminal411) and any and all related attorneys' fees, court costs and other expenses resulting from the investigation of my background in connection with my application to become a volunteer/staff member.

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Applicant's Signature Date

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Print name

**PART III -** Your honest answers to the following questions will assure our church family, parents, and children of the finest care we can provide. If you prefer, you may choose to discuss your answers with a member of our Pastoral Staff rather than using this form.

1. In what area of ministry do you wish to serve and why?
  
2. What gifts, experience, and/or desires do you bring to this ministry?
  
3. Have you ever been subject to any disciplinary action, complaint, or allegations that you violated any employer's or any organization's policy concerning sexual misconduct? (If yes, please explain.)
  
4. Other than #3 above, is there any fact or circumstance involving you or your background that would call into question your being entrusted with the supervision, guidance, and care of young people, or at-risk adults? (If yes, please explain.)